

# **National Residence Hall Honorary Siskiyou Chapter Constitution**

## **Article I. Name**

This organization shall be titled the Siskiyou Chapter of the National Residence Hall Honorary (shall hereby be referred to as NRHH) of the National Association of College and University Residence Halls Incorporated.

## **Article II. Purpose**

- A. The purpose of this organization and its membership shall be:
  - 1. To honor those individuals living in University Housing whose services and leadership have been outstanding and have contributed to the advancement of the University Housing System at Southern Oregon University (shall hereby be referred to as SOU).
  - 2. To promote activities that encourage leadership qualities and academic success in residents.
  - 3. To organize, participate in, and promote community service and recognition.

## **Article III. NRHH Values**

- A. NRHH is a leadership-based honorary comprised of exemplary residential students who value recognition and service.

## **Article IV. Membership**

- A. Active Membership
  - 1. An active member of the Siskiyou Chapter is one that has been inducted into the Chapter, is currently living in on-campus housing, is a student of SOU, and is meeting all membership requirements.
  - 2. Temporary leaves from on-campus housing such as, but not limited to, co-ops, internships, or study abroad, will not affect the individual's active status of NRHH. In the case of a temporary leave, the NRHH member should notify the Chapter President in writing detailing the reason for and duration of the temporary leave.
  - 3. An individual being inducted as an active member must:
    - a. Have lived in the residence halls for at least one academic year.
    - b. Have made a positive contribution to the residence hall system.
    - c. Have displayed leadership qualities within the on-campus community.
  - 4. Active members shall have voting privileges after attending one NRHH meeting.
  - 5. The National Communications Coordinator (NCC) of the

Residence Hall Association, not already a member, shall be considered an ex-officio member of NRHH.

6. Members must maintain a cumulative grade point average of 2.5 and be in good judicial standing.
  - a. If a member fails to meet either of these requirements they will be required to meet with the NRHH advisor, who will work with them to decide whether or not they should continue to be a member.
7. New members must participate in an induction ceremony as planned by the NRHH Executive Board.
8. If a prospective member chooses not to participate in their induction ceremony they will be required to reapply when applications open again.

B. Alumni Membership

1. Shall be any member of NRHH who is no longer living within the residential complexes and is still enrolled as a student at SOU.
2. Shall be any member of any affiliated NRHH chapter who is not currently enrolled at SOU.
3. Shall be any member of any affiliated NRHH chapter who is a University Housing professional staff member.
4. Any alumni wishing to receive a cord for graduation must complete one of the following every year after they become an alumni:
  - a. One pancake Feed and two Of The Months.
  - b. Two Pancake Feeds and one Of The Months.
  - c. Alumni who are unable to complete these requirements may appeal to the NRHH Executive Board with a letter of explanation.

C. Early Alumni Membership

1. An early alumnus of an NRHH chapter is a member that is still living on campus but can no longer meet the chapter membership expectations. These members do not count toward the 1% membership cap.
2. The following guidelines apply to the procedure of applying for early alumni membership status:
  - a. The member and/or chapter must complete the early alumni membership application (contact your region's AD-NRHH to obtain a copy), which shall include the signatures of: Chapter President, Chapter Advisor, and chapter member for whom the form is being completed.
  - b. The completed early alumni membership application shall be submitted to the region's AD-NRHH for approval.
  - c. The number of early alumni members a chapter shall be granted per academic year will not exceed fifteen percent of the chapter's membership cap (i.e.: if a chapter has a membership cap of 40, it will not be allowed more than 6

early alumni members approved per a year).

- d. It is the right of the region's AD-NRHH to deny requests for reasons including, but not limited to: the application form is incomplete; the region's AD-NRHH does not believe that sufficient measures were taken by the chapter to address the member's inactivity with chapter business before submitting the application; the chapter has exceeded its allotted early alumni membership approvals for the year.
3. If the member and/or chapter wish to appeal the decision of the region's AD-NRHH, they may appeal to the entire NRHH National Board (NNB). The decision of the NNB shall be final.

D. Honorary Membership:

1. An Honorary membership is designed to recognize people including, but not limited to, housing personnel, instructors, college or university staff and those who have demonstrated outstanding support and service to the residence hall students.
2. Individuals who could qualify for general membership, with the exception of graduating seniors, cannot be inducted as an "honorary member."
3. The number of honorary members a chapter shall be able to induct per academic year will not exceed ten percent of the chapter's membership cap (i.e., if a chapter has membership cap of 50, it may induct up to 5 honorary members a year).
4. These members do not count in the 1% cap.
5. An individual being inducted as an honorary member must: have made positive contribution to the residence hall system or an NRHH chapter; not currently living on campus in the residence halls.

E. Transfer Membership:

1. Shall be any transfer student or new faculty/ staff member who was a member of another chapter of NRHH, student who assists NRHH but does not fall under any of the qualifications to be an active member.
2. Shall not have voting privileges until appropriate paperwork is completed.
3. Shall be eligible to receive General or Alumni status based on the requirements for said statuses after one quarter of transfer membership.
4. The following guidelines apply to the procedure of applying to transfer to a new chapter:
  - a. Application for membership in the new chapter is contingent upon matriculation at the new institution.

F. Membership Numbers

1. The general membership of a chapter may include up to, but not more than, 1% of the total residence hall population that year, or 20 members, whichever is larger. The total 1% membership cap

- only includes active membership.
- 2. The number of openings to be used in the selection process will be determined by taking the 1% membership capacity and subtracting the total number of active members that will be active in the following academic year.
- 3. There is no requirement to fill all the available openings during selection.
- 4. The Chapter may induct by methods outlined in the Chapter By-Laws. (This will be a project for later in the term.)

#### **Article V. Membership Removal Policy**

- A. The Removal Policy may be enacted if an Active member can no longer meet the chapter membership expectations.
- B. If an Active member is removed, they no longer count towards the 1% membership cap.
- C. The following guidelines apply to the procedure for the removal of an Active member:
  - 1. The member and/or Chapter must complete the NRHH Member Removal Application.
  - 2. This form can be obtained from the region's AD-NRHH.
  - 3. This form must include the electronic signatures of the Chapter President and Chapter Advisor.
  - 4. This form must be submitted electronically.
- D. The completed Member Removal application shall be submitted to the region's AD-NRHH for approval.
- E. The amount of members for removal is up to the discretion of the Chapter.
- F. It is the right of the region's AD-NRHH to deny requests for removal for reasons including, but not limited to:
  - 1. Submission of an incomplete application form.
  - 2. The region's AD-NRHH does not believe that sufficient measures have been taken by the Chapter to address the member's inactivity or ineligibility within the Chapter prior to submission of the application.
- G. If the member and/or Chapter wish to appeal the decision, they may appeal to the Regional AD-NRHH through written request as to why the Candidate deserves to continue as a member of NRHH.

#### **Article VI. Elections**

- A. Director of Elections
  - 1. The Director of Elections shall be the President of NRHH.
  - 2. If the President is not able to be the Director of Elections, the President shall appoint a member of the NRHH Executive Board as the Director of Elections.
  - 3. Duties of the Director of Elections shall be as follows:
    - a. Publicize NRHH elections.
    - b. Organize all dates for elections.

- c. Organize application packet.
  - d. Set up rules/ poster policies for elections.
  - e. Prepare and count ballots with the help of advisor.
  - f. Act as a resource for all NRHH elections.
- B. Election Timeline
- 1. Elections shall be completed during the Winter Term.
  - 2. Elections shall be completed at least two weeks prior to the NACURH registration deadlines.
  - 3. Elections shall not take place during the NRHH General Assembly Meeting.
  - 4. All positions up for elections shall take place at the same meeting, or by the suggestion of the Director of Elections.

## **Article VII. NRHH General Assembly Meetings**

NRHH General Assembly Meetings serve as an occasion to come together as an organization, to share ideas and progress, and to pass legislation for the improvement of NRHH and its constituents.

- A. Scheduled NRHH General Assembly Meeting Times
- 1. Meetings are to be held weekly on Thursday, at 6 p.m., in a meeting area or room as designated by the NRHH Executive Board.
    - a. Members should schedule their classes accordingly. The Executive Board shall be notified in advance in the member has class and has the discretion to approve any absences.
    - b. Other extracurricular activities will not count as an excused absence, unless otherwise noted by the Executive Board. Special consideration will be taken into account when necessary.
  - 2. Meetings will be held weekly during each term, excluding finals week, unless otherwise designated by the NRHH Executive Board.
- B. Meetings
- 1. The first meeting of each term shall be no later than the second week of each term, with the exception of fall term, which shall meet no later than the fourth week.
  - 2. All regular meetings of the NRHH General Assembly shall be open to the public.
  - 3. Closed meetings may be held only to consider appointments of Executive Board members or recall of any executive or nonelected officers.
- C. Special Meetings
- 1. Special meetings may be called by the NRHH President.
  - 2. Special meetings may be held if approved by a majority of the NRHH Executive Board.
  - 3. Four (4) voting members of the NRHH General Assembly may request that the NRHH President call a meeting and, upon such a

request, a meeting must be called.

**D. Agenda**

1. The NRHH President must be informed at least 48 hours before the meeting if an issue or speaker is to be on the written agenda.

**E. Voting**

1. If a member misses more than two meetings in one term, they will lose voting rights.
2. In order to regain voting rights, a member must attend two (2) consecutive meetings and come before the NRHH Executive Board and ask for their voting rights to be returned. A simple majority vote of the NRHH Executive Board will return their voting rights effective the following meeting.
3. Voting rights will be lost if a member does not fulfill their membership responsibilities. This is effective for the remainder of the term or all of the following term, depending upon which comes first. This will be at the discretion of the Executive Board.

**Article VIII. Finances**

- A. The Siskiyou Chapter of NRHH shall remain in good standing with PACURH, NACURH, and NRHH.

**Article IX. Amendments**

- A. Amendments to this constitution must be brought before the chapter any voting member.
- B. Amendments proposed by a member must be submitted within 48 hours of the meeting that they will be presented at.
- C. Amendments to this constitution may be adopted by a three-fourths majority vote of the active membership.